



CITY OF TUKWILA REQUEST FOR PUBLIC RECORDS

NAME: _____ DATE: _____

COMPANY: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ FAX: _____ E-MAIL: _____

INFORMATION/RECORDS YOU ARE REQUESTING:

Original Occupant: _____ Current Tenant Name: _____

Site Address: _____

- | | | |
|---|---|--|
| <input type="checkbox"/> Bldg Permit/Plans
Date Range: _____
Permit #(s): _____ | <input type="checkbox"/> Mechanical Permit/Plans
Date Range: _____
Permit #(s): _____ | <input type="checkbox"/> Plumb/Gas Pipe Permit/Plans*
Date Range: _____
Permit #(s): _____ |
| <input type="checkbox"/> Electrical Permit/Plans**
Date Range: _____
Permit #(s): _____ | <input type="checkbox"/> Land Use File
Date Range: _____
Permit #(s): _____ | <input type="checkbox"/> Other: _____
Date Range: _____
Permit #(s): _____ |

* Plumbing permits/plans prior to April 2006 are kept with King County Records (206 296-6696).

** Electrical permits/plans prior to April 2007 are kept with Labor & Industries (206 835-1000).

REQUEST FOR PUBLIC RECORDS WILL BE RESPONDED TO/ACKNOWLEDGED WITHIN FIVE WORKING DAYS (RCW 42.17.320).

**PLEASE DESCRIBE IN AS MUCH DETAIL AS POSSIBLE WHAT YOU ARE
LOOKING FOR OR NEED COPIES OF:** _____

FOR OFFICE USE ONLY

COMPLETE

There will be a 15 cent per page charge for 8 ½ x 11" and legal and 30 cent charge for 11" x 17".
Oversized items will be assessed additional fees (RCW 42.17.260). **Payment can be made by check,
exact cash, or credit card (MasterCard or Visa only).**

DATE RECEIVED: _____ STAFF INITIALS: _____